

**SUBVENCIÓN POR PARTE DE LOS ROYAL BOTANIC GARDENS, KEW**

**Uso de la biodiversidad para apoyar medios de vida resilientes al clima en turberas tropicales intactas**

**LAS PARTES:**

1. LA JUNTA DIRECTIVA DEL ROYAL BOTANIC GARDENS, KEW, un organismo público no departamental con estatus de organización benéfica exenta cuyo domicilio principal se encuentra en Royal Botanic Gardens, Kew, Richmond, Surrey, TW9 3AB, ("RBG Kew") y,
2. EL INSTITUTO DE INVESTIGACIONES DE LA AMAZONÍA PERUANA, IIAP, una institución técnica especializada, con personalidad jurídica y autonomía económica y administrativa cuyo domicilio principal se encuentra en Av. José Abelardo Quiñones Km. 2.5, San Juan Bautista, Iquitos, Perú ("Beneficiario").

**CONCESIÓN DE SUBVENCIÓN**

En cumplimiento de los fines benéficos de RBG Kew, RBG Kew otorga por la presente una subvención financiera al beneficiario de acuerdo con los términos de este Acuerdo de subvención, incluyendo los Términos y Condiciones estándares de subvención establecidos en el Anexo 1.

Referencia de la subvención	RG2-009751
RBG Kew	
RBG Kew Contact	Alexandre Antonelli, Director of Science
Contacto del beneficiario	Euridice N. Honorio Coronado, Research Leader, Accelerated Taxonomy

Fecha de entrada en vigor	01/11/2024 – 31/10/2027
Subvención	£ 177,624
Detalles de la Subvención	<p>Los detalles sobre la remuneración se detallan en el cuadro presupuestario adjunto.</p> <p>Se acuerda una remuneración parcial por prestaciones parciales:</p> <p>Remuneración parcial: £ 8,176, vencimiento: 01.12.2024  Remuneración parcial: £ 45,861, vencimiento: 01.04.2025  Remuneración parcial: £ 33,139, vencimiento: 01.10.2025  Remuneración parcial: £ 49,626, vencimiento: 01.04.2026  Remuneración parcial: £ 29,374, vencimiento: 01.10.2026  Remuneración parcial: £ 9,812, vencimiento: 01.04.2027  Remuneración parcial: £ 1,635, vencimiento: 01.10.2027</p> <p>El pago se realiza después de que la parte presente la solicitud de pago.</p> <p>Los fondos serán administrados por IIAP como fondos especiales ("por encargo"), administrados a través de una cuenta bancaria que IIAP abrirá expresamente para efectos de este acuerdo.</p>
Proyecto	<p>Las turberas tropicales están amenazadas por el cambio climático y la presión humana. El aumento reciente de las inundaciones y sequías intensas y la expansión de la agricultura comercial y la infraestructura amenazan a las especies de las turberas y los medios de vida de las personas que dependen de ellas. Proteger las turberas intactas y ricas en carbono de las cuencas del Amazonas y del Congo es vital para preservar la biodiversidad, apoyar los medios de vida y mitigar el cambio climático. El proyecto generará un cambio radical en la comprensión de (i) la biodiversidad de las turberas, (ii) la resiliencia de las especies útiles de las turberas a sequías o inundaciones más frecuentes, y (iii) las oportunidades de utilizar la biodiversidad para apoyar los medios de vida. Nuestros resultados informarán las políticas al identificar las especies que deberían ser el foco de la gestión de las turberas.</p>
Informes	<p>Se espera que los informes del proyecto (que detallen el progreso de las actividades del plan de trabajo, el impacto y cualquier publicación resultante de la subvención) y los informes financieros (que detallen cómo se ha utilizado la subvención) se presenten:</p>





	<p>31 de diciembre 2024, 31 de marzo 2025, 30 de junio 2025, 30 de septiembre 2025, 31 de diciembre 2025, 31 de marzo 2026, 30 de junio 2026, 30 de septiembre 2026, 31 de diciembre 2026, 31 de marzo 2027, 30 de junio 2027, 30 de septiembre 2027.</p> <p>Los informes finales financieros y del proyecto: se entregarán dentro de los 25 días posteriores a la fecha de finalización de la subvención.</p> <p>Los informes financieros incluirán las facturas/boletas, las planillas de horas, los recibos y el extracto bancario para demostrar los gastos y el saldo de la cuenta bancaria (Anexo 2).</p>
<b>Condiciones especiales</b>	<p><b>Trabajo colaborativo:</b> el beneficiario reconoce que las actividades financiadas en virtud de este acuerdo de subvención forman parte de un proyecto de investigación más amplio en el que participan los siguientes socios: el Instituto de Investigaciones de la Amazonia Peruana, la Université Marien N'GOUABI, la Université Kisangani, la Universidad de Leeds y la Universidad de St Andrews. Se espera que todos los socios participen activamente en las reuniones mensuales del proyecto, impartan y reciban formación tal y como se describe en el plan del proyecto y organicen talleres para las partes interesadas para orientar e informar sobre las políticas. El beneficiario trabajará en colaboración con los demás socios para lograr las actividades y los resultados del proyecto como se establece en el plan de trabajo del proyecto en el Anexo 2.</p> <p><b>Salud y seguridad:</b> el beneficiario es el único responsable de garantizar que todas las actividades financiadas en virtud de este acuerdo se lleven a cabo de manera segura y de acuerdo con la legislación pertinente en materia de salud y seguridad. Como tal, el beneficiario es el único responsable de la salud y la seguridad de su personal, voluntarios y cualquier otra persona contratada por el beneficiario como parte de este acuerdo. Para evitar dudas, los beneficiarios son responsables de organizar la cobertura de seguro pertinente. RBG Kew no ofrece cobertura de seguro para ninguna de las actividades del personal o los voluntarios del beneficiario y RBG Kew no es ni será responsable de ninguna lesión o daño a la propiedad que surja de o en relación con las actividades del beneficiario en virtud de este Acuerdo de subvención.</p> <p><b>Denuncia de irregularidades:</b> el beneficiario debe informar sus inquietudes a <a href="mailto:reportingconcerns@FCDO.gov.uk">reportingconcerns@FCDO.gov.uk</a> y/o llamar al +44 (0)1355 843747. Las denuncias se pueden realizar de forma anónima y sin temor a represalias. Cualquier persona que trabaje en proyectos financiados por FCDO puede informar sobre la existencia de una posible conducta ilegal, poco ética o inapropiada cuando los canales normales de comunicación hayan resultado ineficaces o inadecuados. Se pueden realizar denuncias sobre sospechas de: corrupción, fraude, desvío de ayuda, financiación del terrorismo, blanqueo de dinero y cuestiones de protección.</p> <p><b>Protección:</b> el beneficiario acepta cumplir con las normas de la Política de protección de Kew (adjunta como Anexo 4) en la medida en que sean aplicables a sus actividades en virtud de este Acuerdo de subvención.</p>
<b>Subvención principal</b>	<p>El beneficiario deberá cumplir con los términos de la subvención principal emitida por DAI en nombre del Centro Global sobre Biodiversidad para el Clima ("GCBC"), un programa internacional de investigación y desarrollo financiado por Defra (el "Financiador"), que financia la subvención en la medida en que se aplique a la conducción del Proyecto por parte del beneficiario y al uso de la subvención, copia de la cual se adjunta a este Acuerdo de subvención (Anexo 5).</p> <p>Se llama la atención especial de los beneficiarios sobre:</p> <p>Cláusula 3.5 (Los cambios en la financiación prevista de la subvención pueden realizarse con un mes de antelación)</p> <p>Cláusula 8.5 (Requisito de conservar registros relacionados con las actividades financiadas)</p> <p>Cláusula 9 (Gestión financiera y prevención del soborno, la corrupción, el fraude y otras irregularidades y, en particular, 9.5 (Inelegibilidad y reembolso de la subvención en caso de evasión fiscal))</p>



	<p>Cláusula 12.5 (Publicación de la norma de la Iniciativa Internacional para la Transparencia de la Ayuda (IATI))</p> <p>Cláusula 17 (Salvaguardia)</p> <p>Cláusula 19 (Propiedad de los activos y disposición de los activos)</p> <p>Cláusula 20 (Seguro)</p> <p>Cláusula 32 (Código de conducta para los beneficiarios de subvenciones)</p>
<b>Transferencia de material</b>	En la medida en que el Proyecto implique la recolección o transferencia a RBG Kew de material vegetal/fúngico, el Beneficiario deberá cumplir con los términos de Transferencia de Material establecidos en el Anexo 3.

Firmado en nombre de RBG Kew

*Alexandre Antonelli*

Nombre: ALEXANDRE ANTONELLI

Cargo: *Director of Science*

Fecha: 4th December 2024

Firmado en nombre del Beneficiario:

*Carmen Rosa García Dávila*



Nombre: Carmen Rosa García Dávila

Cargo: Presidenta Ejecutiva

Fecha: 25 NOV 2024





## **Annex 1: Standard Terms and Conditions of Grant**

### **1. The Grant**

- 1.1. The Grantee must ensure proper financial management of grants and accountability for the use of public funds. The Grant must be used exclusively for the purposes for which it was awarded in accordance with this Grant Agreement and other particulars agreed by RBG Kew. Any divergence from the Project Particulars requires prior written agreement from RBG Kew.
- 1.2. The Grantee shall ensure that the activities supported by the Grant comply with all relevant legislation and that it does not discriminate on any unlawful basis in its hiring or employment practices or in the administration of the Project.
- 1.3. The Grantee shall not obtain funding for the Project from third parties except with the prior consent of RBG Kew, such consent not to be unreasonably withheld. Such consent may be withheld if the other funding is likely to give rise to conflict with the expectations and terms of this Grant Agreement.

### **2. Project**

- 2.1. If the Project does not start, or if it becomes apparent that the Project will not start or complete by the dates as specified in the Project Particulars, the Grantee shall send RBG Kew a written report of the reasons for the delay as soon as practicable.
- 2.2. The Project will be considered by RBG Kew to be finished only after the required reports and financial reconciliation have been properly completed to RBG Kew's reasonable satisfaction.

### **3. Financial Provisions**

- 3.1. RBG Kew shall make payment of the Grant to the Grantee in accordance with the Grant Particulars. However where the Grant is funded in whole or part by payments to RBG Kew from a third party funder, the payment of the Grant is conditional on RBG Kew's receipt of such funds.
- 3.2. The Grant is not made to the Grantee in consideration of any taxable supply for VAT purposes by the Grantee to RBG Kew and is therefore not subject to VAT, but is inclusive of any VAT that may be payable.
- 3.3. The Grant will not be increased if there is an overspend on the Project. RBG Kew shall have no responsibility to the Grantee for costs or liability incurred in connection with activities supported by the Grant other than those costs specifically covered by the Grant.
- 3.4. Payments of Grant monies will only be made if RBG Kew is satisfied with the reports it receives on the progress and financials of the Project and that the Project is proceeding in accordance with this Grant Agreement.
- 3.5. RBG Kew reserves the right to recover any unspent amounts of the Grant at the end of each reconciliation period, and in any event if the Grantee completes the work funded by the Grant without expending the full amount of the Grant it shall repay any unspent amounts. All repayments due from the Grantee shall be paid promptly.
- 3.6. The Grantee is not permitted to utilise the Grant against costs other than those to which it has been allocated as specified in the Project budget set out within the Grant Particulars.
- 3.7. RBG Kew reserves the right to withhold a percentage of the total Grant budget or payment of the final instalment of the Grant until all instalments of the Grant have been reconciled and the final reports due have been received by RBG Kew.

### **4. Monitoring and Reporting**

- 4.1. The Grantee shall keep proper and up to date accounts and records, including invoices, sufficient to demonstrate to RBG Kew that the Grant has been spent in accordance with this Grant Agreement.
- 4.2. The Grantee shall take steps to monitor the success (or otherwise) of the Project and management of the Grant and shall complete and provide to RBG Kew regular progress and financial reports on the Project as specified in the Grant Award and otherwise as reasonably required by RBG Kew from time to time, such reports to be in the format reasonably required by RBG Kew.
- 4.3. The Grantee shall permit duly authorised representatives of RBG Kew and the National Audit Office and/or the Comptroller and Auditor General access free of charge for up to six years after the end of the Grant, to all such records, documents and other information as they may reasonably require for the purposes of verifying the use of the Grant or any audit of RBG Kew and any examination into the economy, efficiency and effectiveness with which RBG Kew has used its resources. The Grantee shall provide such explanations as are reasonably required for these purposes.

5. Duration of Grant Agreement and Termination

5.1. The Grant will, subject to any early termination, remain in force as follows:

5.1.1. for so long as any part of the Grant remains unspent in accordance with any financial projections agreed by RBG Kew; and

5.1.2. for the duration of the Project,

whichever shall be the longest.

5.2. In the event that the Grantee

5.2.1. spends the Grant improperly; or

5.2.2. is otherwise in breach of this Grant Agreement,

RBG Kew shall be entitled to terminate the Grant and/or to recover all or such parts of any Grant payments already made to the Grantee as it considers reasonably appropriate in the circumstances. The Grantee shall make any repayment due promptly.

5.3. RBG Kew reserves the right to terminate, withhold or suspend the Grant or any part of it at any time without cause.

5.4. In the event of any early termination of the Grant, the Grantee shall repay any unspent monies to RBG Kew promptly (this being without prejudice to any other rights or remedies of RBG Kew).

6. Publication & Acknowledgement of Support

6.1. The Grantee shall disseminate the outputs and findings arising from the activities supported by the Grant in the public domain, for example by publication and by presenting at meetings. The Grantee shall provide RBG Kew with details of publications arising from work supported by the Grant as reasonably requested by RBG Kew.

6.2. The Grantee shall acknowledge the support of RBG Kew and the use made (in connection with the Project) of any of the RBG Kew collections in any dissemination of the outputs and findings arising from the activities supported by the Grant and in all publications and publicity concerning the Project or the Grant. However no use of the RBG Kew logo may be made except with the prior written consent of RBG Kew

7. RBG Kew Access to Project IP and Data

7.1. Intellectual property created by the Grantee under the Grant is the property of the Grantee. The Grantee hereby grants to RBG Kew a perpetual, non-exclusive licence to all intellectual property (including know-how and results) resulting from work carried out under the Grant for use in fulfilment of RBG Kew's charitable purposes. In order to allow RBG Kew to comply with clause 16.2 of the Head Terms, the Grantee also grants to RBG Kew a non-exclusive, irrevocable and royalty-free, sub-licensable, worldwide license to use intellectual property created by the Grantee for the purpose of the Funder supporting the Funded Activities (as defined in the Head Terms) and other projects. RBG Kew also reserves the right to access, use and share for all purposes data and datasets resulting from work carried out under the Grant so that the same can be made available for use by RBG Kew and others. On request RBG Kew may delay dissemination to enable the Grantee to publish first.

8. Miscellaneous

8.1. The Grantee agrees to comply with all anti-bribery and anti-corruption laws in connection with the Project and expenditure of the Grant and agrees not to accept or give, either directly or indirectly, as an inducement or reward in relation to the execution of the Grant, any kind of offer, gift, payment or benefits, which would or could be construed as illegal or corrupt practice including to gain or retain business, cause a government official to do or not to do something in their official capacity or to gain any other improper advantage. The Grantee shall immediately inform RBG Kew of any indication of corruption or misuse of resources related to the Project, and undertakes to take prompt steps to address the situation. The Grantee further undertakes to assist RBG Kew fully and promptly in any action RBG Kew may take in relation to such suspected corruption or misuse of resources.

8.2. The Grantee shall inform RBG Kew without delay if it goes into administration, receivership, liquidation or bankruptcy or similar, or if there is any change to the status or ownership of the Grantee that might affect its ability to comply with this Grant Agreement or its tax status.

8.3. The Grant shall be governed by and construed in accordance with English law and the parties submit to the non-exclusive jurisdiction of the English Courts.

8.4. All communications between the parties shall be in English and if, for any reason, this Grant Agreement is required to be translated into any other language, the English language version shall prevail.

### Annex 2: Grant Particulars

Grant amount	Up to £ 177,624 [to be allocated against costs as specified in the Project budget attached]
Payment timeframe (insert dates, milestones or other payment triggers and amount to be paid on each instalment)	<p>Details on the remuneration are given in the attached budget table. Partial remuneration is agreed for partial performances:</p> <p>Partial remuneration: £ 8,176, due: 01.12.2024  Partial remuneration: £ 45,861, due: 01.04.2025  Partial remuneration: £ 33,139, due: 01.10.2025  Partial remuneration: £ 49,626, due: 01.04.2026  Partial remuneration: £ 29,374, due: 01.10.2026  Partial remuneration: £ 9,812, due: 01.04.2027  Partial remuneration: £ 1,635, due: 01.10.2027</p> <p>Payment follows after bringing to account by the party.</p> <p>The funds will be administered by IIAP as special funds ("por encargo"), administered through a bank account to be opened by IIAP expressly for purposes of this agreement.</p>
Currency of payment	British Pounds Sterling
Method of payment	By bank transfer (by BACS or similar)
Account for payment	<p>account name: Instituto de Investigaciones de la Amazonia Peruana  account number: 0011-0441-0100009038-39  bank name: Banco BBVA PERU BBWA  address: Sgto. Lores 171, Iquitos, Maynas, Loreto, Peru  BIC/SWIFT Code: BCONPEPL  Currency: USD Dollar  Reference: GCBC Kew</p>

### Project Particulars

Full Project Proposal: GCBC Biodiversity and tropical peatlands

Project partner reporting template: GCBC Partner Reporting Template - IIAP

Project partner timesheets: GCBC Timesheet template - IIAP



## Project Workplan by month: Project Workplan

### Detailed outputs and activities:

Project Name		Using biodiversity to support climate resilient livelihoods in intact tropical peatlands						
Date Last Updated		03/07/2024						
Activity Number	Activity	Proposed Start Date	Proposed End Date	Unit Type	Unit Quantity	Indicator of Success	Applicable Country/Countries	Narrative
<b>Output 1 - publication in a peer-reviewed journal of a checklist of vascular plants across tropical peatlands and their conservation status</b>								
1.1	Develop a digitalization protocol for herbarium vouchers	01/11/2024	30/12/2024	protocol	1	5 project partners meet online to produce a protocol for the digitalization of herbarium vouchers	UK, Peru, Republic of Congo, DRC	This protocol will involve the expertise of project partners on herbarium voucher digitalization and include an assessment of current facilities in each country.
1.2	Acquire digitalization equipment and herbarium materials	01/11/2024	30/11/2024	digitalization kits	3	3 digital photographic cameras and digitalization boxes are installed and ready to digitalize herbarium vouchers	Peru, Republic of Congo, DRC	Each project country partner is implemented with equipment for herbarium voucher digitalization
1.3	Train project partners on digitalization of herbarium vouchers and uploading data in online database	01/12/2024	31/12/2024	workshops	2	5-10 students and early career researchers (incl. men and women) in each country engage in training on best practices to digitalize herbarium vouchers	Peru, Republic of Congo, DRC	These online workshops delivered in Spanish and French include project partner leaders and research assistants using a standard protocol to digitalize herbarium vouchers
1.4	Compile herbarium vouchers and existing digital images from other herbaria to test digitalization equipment	01/01/2025	30/06/2025	preliminary online database	1	3 countries compile herbarium vouchers and test the digitalization equipment facilities	Peru, Republic of Congo, DRC	Each project country compile a preliminary database of digital herbarium vouchers produced with new digitalization equipment
1.5	Enhance dataset by collecting new herbarium vouchers and DNA samples	01/07/2025	30/11/2025	vegetation plots	24	100+ new herbarium vouchers are collected in each country representing the diversity of vascular plants	Peru, Republic of Congo, DRC	This work includes field teams preparing fieldwork and collecting samples in permanent plots
1.6	Create digital herbaria and species checklists of vascular plants	01/08/2025	30/09/2026	online database	1	500+ herbarium vouchers are accessible per country through Forestplota.net to potential end-users (e.g. botanists, students)	Peru, Republic of Congo, DRC	Each project country partner digitalizes herbarium vouchers originally collected in peatland forests
1.7	Identify peatland unknown species using morphological techniques	01/09/2025	30/09/2026	herbarium vouchers	1500	10+ unknown species per country are characterized using morphological data	Peru, Republic of Congo, DRC	This work includes students doing the work and taxonomist contributing with their expertise
1.8	DNA sequencing for barcodes of peatland species	01/02/2026	30/05/2026	sequences	1000	1000 DNA barcode sequences are obtained in the lab	UK	Leading project partner institution processed samples in the molecular lab
1.9	Develop a pilot study using environmental DNA on peatland ecosystems	01/10/2026	31/03/2027	pilot study	1	1-2 peatland sites are sampled for eDNA analysis	Peru	Pioneer use of eDNA to assess the diversity of peatlands beyond vascular plants
<b>Output 2 - a publication in a peer-reviewed journal on the species listed by communities in tropical peatlands, the distribution and the ability of tracking where these species are found, and therefore their potential response to climate change</b>								
2.1	Define the sampling sites and strategy to assess water table depth on wetlands	01/11/2024	30/12/2024	protocol	1	6 project partners meet online to define the protocol for field sampling strategy and data collection of water table depth	UK, Peru, Republic of Congo, DRC	This protocol will involve the expertise of project partners on assessing water table depth on tropical wetlands
2.2	Acquire dataloggers and field materials	01/11/2024	30/11/2024	dataloggers	30	3 tropical countries are implemented with dataloggers	Peru, Republic of Congo, DRC	Each project country partner is implemented with equipment needed to monitor water table depth
2.3	Prepare training materials on the use of dataloggers in wetlands	01/12/2024	31/12/2024	training materials set	1	6 project partners meet online to prepare the materials for training	UK, Peru, Republic of Congo, DRC	This set includes the procedures and materials to be used for collection of water table depth during training
2.4	Install dataloggers on different wetland ecosystem types	01/01/2025	30/11/2025	sites	24	24 field sites are visited by the field teams to install the dataloggers	Peru, Republic of Congo, DRC	These sites are used to assess the water table depth and other characteristics of the substrate in different ecosystem types
2.5	Collect 2-year continuous measurements of water table depth from all sites	01/04/2027	30/04/2027	fieldtrips	3	3 countries collect continuous data of water table depth recorded by dataloggers for nearly 2 years	Peru, Republic of Congo, DRC	A fieldtrip in each country includes the collection of data
2.6	Write a report about the duration and intensity of flooding of species utilized by communities	01/06/2027	20/06/2027	report	1	6 project partner institutions work on integrating the results obtained in three countries	UK, Peru, R of Congo, DRC	This report determines the hydrological range of species used by the communities
<b>Output 3 - a trial in three languages including nine articles on the use of local knowledge and level of action that concerns the integrity of tropical peatlands</b>								
3.1	Define the sampling strategy to use on local and indigenous communities	01/11/2024	30/12/2024	protocol	1	6 project partners meet online to define the sampling strategy to use in communities	UK, Peru, R of Congo, DRC	This online workshop gathers insights from local partners about community selection and profile of interviews
3.2	Apply for ethical assessment at Kew	01/01/2025	31/03/2025	approved application	1	1 leading partner institution apply and gets approval of the ethical assessment	UK	The application form includes the participant information sheet, prior informed consent, interview questions, and focus groups that will be used in each community
3.3	Obtain the prior informed consent from each community	01/04/2025	30/06/2025	report	1	12 community leaders/organizations are contacted prior fieldwork	Peru, R of Congo, DRC	The report includes the contact details of each community leader/organization and the response and follow-up needed before the field work
3.4	Conduct participatory mapping and interviews with people living in peatlands	01/07/2025	30/11/2025	sites	12	12 local and indigenous communities are visited during fieldwork	Peru, R of Congo, DRC	Each country partner gathers information about human uses and community priorities on peatlands using semi-structured interviews, focus groups, and field visits with community members
3.5	Transcription of recorded interviews	01/12/2025	30/06/2026	digital record	1	240 estimated interviews are transcribed in their original language	Peru, R of Congo, DRC	A digital record of all interviews are compiled and safely stored using anonymous coding for participants
3.6	Implement benefit sharing through capacity development in communities	01/07/2026	30/11/2026	community workshops	6	120-180 community men and women participate in workshops on environmental education and forest monitoring	Peru, R of Congo, DRC	These workshops provide opportunities to researchers (and possibly stakeholders) to enforce peatland conservation by community capacity building
3.7	Write a report about sustainable livelihoods on peatlands based on the indigenous and local ecological knowledge	01/10/2026	31/03/2027	report	1	6 project partner institutions work on integrating the results obtained in three countries	UK, Peru, R of Congo, DRC	This report integrates the different sustainable livelihoods developed on intact tropical peatlands, including the different uses of resources, priorities and needs defined by the communities
<b>Output 4 - strengthened relationships among Peruvian and Congolese partners by providing opportunities for joint working and capacity building</b>								
4.1	Training on data analysis of water table depth monitoring and flooding tolerance of species utilized by communities	01/07/2026	31/07/2026	In-person workshop	1	10-15 students and early career researchers (incl. men and women) engaged in training	Republic of Congo	Workshops design to build local capacity on the analysis of quantitative data collected using dataloggers
4.2	Training on data analysis of interviews using categorical values and frequency of responses by topic	01/07/2025	31/07/2025	In-person workshop	1	10-15 students and early career researchers (incl. men and women) engaged in training	Peru	Workshops design to build local capacity on the analysis of qualitative data collected using interviews
4.3	South-south knowledge exchange of project partner from Amazon basin	01/07/2026	31/07/2026	international trip	1	1 project partner visits research facilities and peatlands	R of Congo or DRC	This trip strengthens south-south partnerships among peatland experts
4.4	South-south knowledge exchange of project partner from Congo basin	01/07/2026	31/07/2026	international trip	1	1 project partner visits research facilities and peatlands	Peru	This trip strengthens south-south partnerships among peatland experts
4.5	Build capacity on data analysis and writing	01/07/2026	31/07/2026	In-person workshop	2	2 UK partners provide training sessions	Peru and R of Congo or DRC	Capacity building through workshop on data analysis and manuscript writing
<b>Output 5 - policy informed with new scientific knowledge through stakeholder workshops with key stakeholders</b>								
5.1	Organize stakeholder sessions on sustainable practices for conserving Amazon basin peatlands	01/06/2026	30/06/2026	workshop	1	25+ stakeholders engage in each country in discussion to influence new policies and strategies for peatland conservation	Peru	This stakeholder session includes national and regional governments, NGOs, private sector, community leaders and members using a participatory approach to gather insights and learning on the current strategic approach
5.2	Organize stakeholder sessions on sustainable practices for conserving Congo basin peatlands	01/06/2027	31/06/2027	workshop	1	25+ stakeholders engage in each country in discussion to influence new policies and strategies for peatland conservation	R of Congo	This stakeholder session includes national and regional governments, NGOs, private sector, community leaders and members using a participatory approach to gather insights and learning on the current strategic approach
5.3	Attend annual meetings of the National Wetlands Committee	01/11/2024	31/10/2027	meetings	3	1 local project partner engages on annual meetings to share knowledge about diversity and peatland species resilience to climate change	Peru	This committee promotes stakeholder discussion to improve the actions of the authorities that have powers in the management of wetlands.
5.4	Attend annual meetings of the National Advisory Committees on peatlands	01/11/2024	31/10/2027	online meetings	3	2 project partners engage on annual meetings to advise and support the implementation of national NDC	UK, Peru	This advisory committee integrates peatland specialists to provide advice and technical support on the implementation of mitigation measures based on peatland conservation and management
5.5	Attend meetings on the Round Table for the Fight against Poverty	01/11/2024	31/10/2027	meetings	3	1 local project partner engages on annual meetings to share the voices of peatland communities	Peru	This forum meetings provide opportunities for society and state to exchange ideas and agree on measures to combat poverty, inequality, and social exclusion.

### Project Budget

Budget IAP by month: Budget IAP - GCBC peatland project

Summary of budget IAP:

	Cost
<b>Sub-contractor costs</b>	
Staff cost coordinator Amazonia (£295 per month, 2 co-l, 36 months)	£ 21,240
Staff cost research assistant Amazonia (£800 per month, x1 person, x3 years)	£ 28,800
Staff cost botanist in Amazonia (£800 per month, x1 person, x1 country, x 16 months)	£ 12,800
Travel and subsistence transport research team Amazonia (£1500 per month, 10 months)	£ 15,000
Travel and subsistence food Amazonia (£1225 per month, 10 months)	£ 12,250
Travel and subsistence accommodation & Facilities Amazonia (£489 per month, 10 months)	£ 4,890
Other costs workshops in Amazonian communities (6 communities)	£ 12,000
Other costs field assistants 12 sites in Amazonia (£800 per month, x2 person, 10 months)	£ 16,000
Other costs technician - climber Amazonia (£800 per month, x1 person, 10 months)	£ 8,000
Other costs local collaborators Amazonia (£700 per month, x2 person, 10 months)	£ 14,000
Other costs materials Amazonia (£500 per month, 10 months)	£ 5,000
Other costs insurance fieldwork Amazonia (1 country: Peru)	£ 1,000
<b>Overhead costs</b>	
Peruvian Amazon Research Institute, Peru	£ 26,644
<b>TOTAL</b>	<b>£ 177,624</b>



### **Annex 3: Material Transfer terms**

#### **1. Use of the Material by RBG Kew**

- 1.1 Duplicate plant material (the "Material") and associated data, images and field work related photography (respectively, the "Transferred Data" and the "Transferred Images") transferred to RBG Kew by the Grantee shall be accessioned into the Kew collections at Wakehurst Place, Ardingly, West Sussex, or at Kew, Richmond, UK as appropriate.
- 1.2 The Grantee confirms that RBG Kew shall be permitted to use the Material and the Transferred Data and the Transferred Images for scientific research by RBG Kew staff and by authorised visitors to Kew, and for the purposes of education and long-term conservation. The Material and the Transferred Data may be digitally imaged and, together with the Transferred Images, may be published in freely available botanical databases available on the internet and/or used by RBG Kew for publicity and fundraising purposes. Seed may be grown and the resulting plants used for the purposes of public display and education or scientific research at RBG Kew.
- 1.3 Scientific research carried out on the Material may include, but will not be limited to:
  - (a) Seed studies, such as tests required to better understand seed storage requirements including post-harvest seed handling, germination tests and dormancy studies, moisture relation tests, seed morphology studies and diagnostic characterisation;
  - (b) Herbarium studies, such as the comparative observation, characterisation, analysis, databasing and imaging of the herbarium specimens to better understand their identification and classification, including the carrying out of sampling for pollen, DNA and anatomical preparations;
  - (c) Horticultural studies, such as cultivation of plant material to better understand how to grow and reproduce the plant, including the use of micropropagation techniques where required;
  - (d) Genetic studies, such as DNA extraction and banking, PCR amplification, DNA sequencing and fingerprinting and DNA barcoding from tissue samples, for use to infer phylogenetic relationships or to study and help conserve the diversity of genes and genomes at the population level.
- 1.4 RBG Kew shall not, without the prior written consent of the Grantee, sell, distribute, transfer or use the Material and/or the Transferred Data and the Transferred Images for profit or for any other commercial application.
- 1.5 RBG Kew may loan or supply the Material or any derivatives from the Material and the Transferred Data and the Transferred Images to other institutions for the purposes of scientific research or education, provided that such loan or supply is on terms which prohibit commercialisation.

#### **2. Permissions to collect, transfer, study and conserve the Material; Notification of Transfer**

- 2.1 The Grantee shall work with the appropriate national authorities and any other relevant stakeholders, and RBG Kew shall work with the appropriate British authorities, to facilitate the acquisition of the necessary authorisation(s), permits and consents to enable the lawful and ecologically sustainable collection and transfer of the Material to RBG Kew.
- 2.2 Each party shall, on request, provide the other with reasonable assistance in obtaining the necessary authorisation(s) to enable the lawful attendance of appropriate staff personnel at relevant courses, workshops and research projects in the Grantee's country and in the United Kingdom.
- 2.3 All plant material transferred by the Grantee to RBG Kew shall be listed in a Notification of Transfer, a proforma copy of which is attached at Annex 3A. All plant material transferred by the Grantee to RBG Kew which is listed in a Notification of Transfer shall be transferred pursuant to the terms of this Grant Agreement.
- 2.4 The Grantee is solely responsible for ensuring that plant material collections are carried out safely and in accordance with relevant health and safety legislation, and for the health & safety of their staff and volunteers. For the avoidance of doubt, Grantees are responsible for arranging any insurance cover. RBG Kew does not provide insurance cover for any of the activities of Grantee's staff or volunteers and RBG Kew is not and shall not be responsible or liable for any injury or damage to property arising out of or in connection with Grantee's activities under this Grant Agreement.
- 2.5 All plant material shall meet the quality and suitability requirements and be supported with the requisite field data set out in, as the case may be, the project description or the current version of the applicable seed collecting manual, as made available on RBG Kew's website or otherwise specified by RBG Kew from time to time.
- 2.6 The signature of the authorised representative of the Grantee on a Notification of Transfer shall confirm that the plant material has been collected and is being transferred into the collections at RBG Kew in accordance with all applicable laws and regulations, permits, consents and/or licences.

#### **3. Benefit Sharing**

- 3.1 RBG Kew and the Grantee shall work together to share fairly and equitably the benefits that may arise from the collection, study and conservation of the Material and the Transferred Data and the Transferred Images.
- 3.2 The parties also agree to consider whether it is appropriate to effect the sharing of any benefits arising from the collection, study and conservation of the Material and the Transferred Data and the Transferred Images with other relevant stakeholders.

#### **4. Repatriation of seed samples**

- 4.1 Subject to retaining sufficient seed stock at RBG Kew for conservation, in the event of the loss or destruction of the seed collections stored at the Grantee or the extinction of a species in the Grantee's country, upon request by the Grantee, RBG Kew will supply the Grantee with samples from seed transferred by the Grantee to RBG Kew under this Grant Agreement.
- 4.2 The Grantee shall use its best efforts to return to RBG Kew within a reasonable time the proportion of the seed made available by RBG Kew under clause 4.1 above.



# Annex 3A

## PRO FORMA

### NOTIFICATION OF TRANSFER

The following plant material is transferred to the Board of Trustees of the Royal Botanic Gardens, Kew, United Kingdom ("RBG Kew") in accordance with the grant award by RBG Kew, dated [insert date].

By signing this Notification of Transfer, [insert name of counterparty] hereby confirms that the plant material and associated data has been collected and is being transferred into the collections at RBG Kew in accordance with all applicable laws and regulations, permits, consents and/or licences.

1.

2. DATE COLLECTED 3.	4. COLLECT OR NAME 5.	6. COLLECTI ON NO. 7.	8. FAMILY 9. (IF KNOWN)	10. GENUS OR SPECIES 11. (IF KNOWN)	12. SPECIMEN TYPE(S) 13. (E.G HERBARIUM SPECIMENS/ SEEDS/ MATERIAL FOR DNA STUDIES/ LIVING PLANT MATERIAL)
14.	15.	16.	17.	18.	19.
20.	21.	22.	23.	24.	25.
26.	27.	28.	29.	30.	31.

SIGNED:

DATE:

For and on behalf of [insert name of counterparty]

Name:

Position:

SIGNED:

DATE:

For and on behalf of the Board of Trustees of the Royal Botanic Gardens, Kew

Name:

Position:

A copy of this document signed by [insert name of counterparty] will be forwarded to RBG Kew with each consignment of plant material. RBG Kew will countersign this copy and return it to [insert name of counterparty] as acknowledgement of receipt by RBG Kew under the terms of the Grant Agreement.

**Annex 4: Safeguarding Policy**

**Safeguarding Policy 2024 English**

**Safeguarding Policy 2024 Spanish**

**Safeguarding Policy 2024 French**



## **Annex 5: Head Grant issued by DAI on behalf of GCBC**

Full Grant Agreement: RG2-009751 Royal Botanic Gardens, Kew Grant Agreement

Grantees particular attention is drawn to:

### **3. Duration and Purpose of the Grant**

3.5 If the Authority wants to make a change to the Funded Activities (including for example reducing the Grant or removing some of the Funded Activities from the Grant) it may do so on one month's written notice to the Grant Recipient.

### **8. Auditing and Assurance**

8.5 The Grant Recipient must retain all invoices, receipts, accounting records and any other documentation (including but not limited to, correspondence) relating to the Eligible Expenditure; income generated by the Funded Activities during the Funding Period for a period of 7 years from the date on which the Funding Period ends.

### **9. Financial Management and Prevention of Bribery, Corruption, Fraud and Other Irregularity**

9.5 The Grant Recipient agrees and accepts that it may become ineligible for Grant support and may be required to repay all or part of the Grant if it engages in tax evasion or aggressive tax avoidance in the opinion of Her Majesty's Revenue and Customs.

### **12. Transparency**

12.5. The Grant Recipient will also publish to the IATI standard regarding all its Authority-sourced ODA funding within six (6) months of the start of this Grant Funding Agreement. The Authority requires the Grant Recipient to publish to the IATI standard regarding all its non-Authority-sourced ODA funding and for its Delivery Partners to publish to the IATI standard regarding all of their ODA funding. The intention of this commitment is to allow traceability throughout the delivery chain. For more details on IATI standards see 3.

### **17. Safeguarding**

17.1. The Parties have a zero tolerance for inaction approach to tackling sexual exploitation, abuse and sexual harassment ("SEAH") and agree the terms set out in Schedule 11. This means the Grant recipient, and its Delivery Partners, will take all reasonable and adequate steps to prevent SEAH of any person linked to the delivery of this Grant Funding Agreement by both its employees and any Delivery Partner and respond appropriately when reports of SEAH arise. The Grant Recipient will apply the IASC Six Core Principles relating to Sexual Exploitation and Abuse and will adhere to the IASC Minimum Operating Standards on PSEA and/or the Core Humanitarian Standard on Quality and Accountability.

17.2. When the Grant Recipient becomes aware of suspicions or complaints of SEAH, the Grant Recipient shall take swift and appropriate action to stop harm occurring, investigate and report to relevant authorities (for criminal matters) when safe to do so and after considering the wishes of the survivor. The Grant Recipient will also promptly contact the Authority at ODA.safeguarding@defra.gov.uk to report any allegation credible enough to warrant an investigation of SEAH related to this Grant Funding Agreement. The Grant Recipient will promptly report to the Authority any allegation credible enough to warrant an investigation of SEAH that are not directly related to this Grant Funding Agreement but would be of significant impact to the partnership with the Authority. It is understood and accepted that the Grant Recipient arrangement to report on SEAH is subject to not compromising the safety, security, privacy and due process rights of any concerned person.

### **19. Assets**

19.1. The Authority considers equipment and supplies purchased in part or fully from Authority-provided ODA funds as project assets if they have a useful life of more than one year; and either (1) the purchase price or development cost of an individual Asset is in excess of £500 or equivalent in local currency; or (2) is a group of lower value items that are mobile and considered attractive (e.g. mobile phones, cameras, laptops, tablets, satellite phones, vehicles, food, pharmaceutical products, relief packs, etc.) with a combined purchase price or development cost in excess of £500 or equivalent in local currency.

19.2. The Grant Recipient will establish and maintain an inventory of all such Assets.

19.3. The Grant Recipient will ensure that a physical check of all Assets takes place on at least an annual basis and submit to the Grant Manager on behalf of the Authority an up-to-date inventory using the template provided in Schedule 12 (Inventory of Assets), providing confirmation of the checks, alongside the annual accounts. Where possible, the Grant Recipient should undertake these checks directly.

19.4. The Grant Recipient will be accountable for the appropriate use and control of inventory items and Assets, in line with this Grant Funding Agreement.

19.5. The Grant Recipient will manage the risk of Assets being lost, stolen, damaged or destroyed under its own policies and procedures. The Authority expects the Grant Recipient to cover the cost of repairing or replacing lost, stolen, damaged or destroyed Assets and should make a risk-based decision on how best to do this. If the Grant Recipient decides to take out project specific commercial insurance to cover lost, stolen, damaged or destroyed Assets, Authority funds cannot be used to fund the premiums unless, by exception, the Authority explicitly approves in writing in advance.

19.6. The Authority will retain ultimate ownership of all Assets, specifically Project Assets, including financial Assets and information Assets, until ownership transfer or asset disposal is otherwise approved in writing by the Authority, normally at the end of this Grant Funding Agreement. The Grant Recipient should propose an appropriate disposal schedule to the Grant Manager on behalf of the Authority in writing no later than two months before the Project end date.

### **20. Insurance**

20.1. The Grant Recipient must during the term of the Funding Period and the subsequent Financial Year and for a further 7 years after termination or expiry of these Conditions, ensure that it has and maintains, at all times adequate insurance with an insurer of good repute to cover claims under the Grant Funding Agreement or any other claims or demands which may be brought or made against it by any person suffering any injury damage or loss in connection with the Funded Activities or the Grant Funding Agreement.

20.2. The Grant Recipient must upon request produce to the Authority and/or the or the Authority's Grant Manager its policy or policies of insurance or where this is not possible, a certificate of insurance issued by the Grant Recipient's insurance brokers confirming the insurances are in full force and effect together with confirmation that the relevant premiums have been paid.

20.3. Where the Grant Recipient (including any associated companies or Partners) receives more than 50 per cent of the Grant Recipient's total income from public funds, the Grant Recipient must notify the Authority's Grant Manager. The Authority must review the nature of the control of Grant Recipient's organisation to determine any resulting requirement for reclassification which may in turn change the insurance requirements under the Grant Funding Agreement.

### **32. Code of Conduct for Grant Recipients**

32.1. The Grant Recipients acknowledges that by signing the Grant Funding Agreement it agrees to take account of the Code of Conduct, which includes ensuring that its Representatives undertake their duties in a manner consistent with the principles set out in the Code of Conduct.

32.2. The Grant Recipient must immediately notify the Authority if it becomes aware of any actual or suspected breaches of the principles outlined in the Code of Conduct.

32.3. The Grant Recipient acknowledges that a failure to notify the Authority of an actual or suspected breach of the Code of Conduct may result in the Authority immediately suspending the Grant funding, terminating the Grant Funding Agreement and taking action to recover some or all of the funds paid to the Grant Recipient as a civil debt in accordance with condition 27.1.18.

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3 <http://www.aidtransparency.net/>